

Information and application form

Patient and Service User Council

Thank you for your interest in the HSE Dublin and North East Patient and Service User Council.

This document includes

- an overview of the role and what you can expect
- an application form, where you can tell us a little about yourself



Have any questions or would like help filling out the form?

Contact us at 087 0680325 or

Partnership.DublinNorthEast@hse.ie

Deadline to apply: 2nd November 2026

What is the Patient and Service User Council?

The Patient and Service User Council is a group of patients, service users, family members and staff from HSE Dublin and North East.

The purpose of the Patient and Service User Council is to make positive change in the health system. The Council does this by advising and making recommendations to regional leadership.

Who can apply?

We want to include different voices and perspectives in our group.

We are inviting applications for two new members of the Council.

1. A young person (18 – 25 years) with experience of using health and social care services or supporting someone who has/
2. Someone from an under-served group with experience of using health and social care services.

This includes:

- people with lived experience of addiction services
- people with lived experience of homelessness
- refugees, applicants seeking protection
- the Traveller community
- the Roma community
- the LGBTQI+ community
- Victims and survivors of domestic, sexual or gender-based violence

In the HSE these are also called Social Inclusion services.

What would it involve?

As a member, you will:

- join meetings in-person every two months to discuss strategic regional issues
- share your personal or community experience in a respectful and constructive way
- take part in other projects or opportunities you are interested in

The Council meets every two months. Meetings are usually on a Wednesday from 11am – 1pm. Lunch is provided after the meeting.

The Council meetings are held in-person in Kells, Co. Meath.

We expect that the role will take around 4-6 hours each month.

Your role on the Council will last for two years.

What support would I receive?

We provide training, support and personal development opportunities.

We will provide any support you need to take part. For example, if you need information in certain formats.

This is a voluntary unpaid role. While you may be a member or employee of an advocacy group, you won't represent this organisation.

Agreed expenses will be reimbursed in line with national HSE policy, such as travel to and from meetings.

Who can apply?

To be eligible, you must:

- live in North Dublin, Louth, Meath, Monaghan or Cavan.
- be over 18 years old.

What background or experience do I need?

- You are a young person (18 – 25 years) with experience of using health and social care services or supporting someone who has.

or

- You are a member of an under-served group with experience of using health and social care or supporting someone who has.

For example,

- lived experience of addiction services
- lived experience of homelessness
- refugees, applicants seeking protection
- Traveller community
- Roma community
- LGBTQI+ community
- Victims and survivors of domestic, sexual or gender-based violence

What skills do I need?

- You have experience or interest in making things better for patients and service users.
- You are comfortable speaking at meetings and taking part in group discussion.
- You can talk about your experiences in a way that others can learn from them.
- You can work with and listen to people who may have a different view.
- You give constructive feedback.
- You support equality, diversity and inclusion.
- You might be connected with local groups e.g. mental health support groups.

How do I apply?

Apply online: Fill out the form at <https://surveys.hse.ie/s/patientcouncil/>

Apply by email: Complete the form and return it by email to Partnership.DublinNorthEast@hse.ie

Apply over the phone: Call or WhatsApp 087 0680325.

Apply using in a different format: Contact us at 087 0680325 or Partnership.DublinNorthEast@hse.ie and we can let you know about submitting your application in audio or video format.

The deadline to apply is 2nd November 2026.

You may be contacted to arrange a chat with the team in November.

How can I find out more information?

You can contact a member of the team by:

- Phone – 087 0680325
- Email – Partnership.DublinNorthEast@hse.ie

Thank you – We look forward to your application!

What will we do with your data?

The HSE will use the information you provide in your form to support

- selecting partners for the HSE Dublin and North East Patient and Service User Council
- adding partners to the partnership panel
- sending future partnership communications.

Your data will be accessed by relevant HSE staff to review and select applications. The selection panel will include HSE staff and a patient and service user representative from the Council.

If successful, your data will be retained for the duration of your membership of the Council.

If unsuccessful, it will be deleted after 3 months, unless you consent to be contacted about other partnership opportunities.

You can request access to or deletion of your data at any time.

For more detail, you can contact Partnership.DublinNorthEast@hse.ie to receive a copy of the privacy notice.

Section 1: About you*

We are asking these questions to be able to contact you about your application. We also want to involve people living in different areas.

Name:
Phone:
Email:
Address:
How would you prefer to be contacted? ☐ Email ☐ Phone ☐ No preference ☐ Other, please specify _____

* Mandatory questions

Section 2: Your experience and interest*

We are asking you these questions because we want to learn about your experience of accessing services and your interest in joining the Patient and Service User Council.

Are you a member of one of the following groups?

Based on our current membership, we want to include new members from different backgrounds. You may select more than one option.

- ☐ young person aged 18-25 years old
- ☐ experience of addiction services
- ☐ experience of homelessness
- ☐ refugee, applicant seeking protection
- ☐ Traveller community
- ☐ Roma community
- ☐ LGBTQI+ community
- ☐ Victim or survivor of domestic, sexual or gender-based violence
- ☐ Other, please specify _____
- ☐ None

**What is your experience of using health and social care services?
(100 words maximum)**

This may be as a patient, service user, family member or supporting others to use these services.

**Why would you like to join the Patient and Service User Council?
(100 words maximum)**

How would your experience and skills help you as a member of the Patient and Service User Council? (100 words maximum)

Please include relevant skills and experiences, with examples from your personal life, paid or voluntary work, or training.

Section 3: Support for Council Members*

We are asking these questions so we can support you to take part.

Do you need any support as a member of the Patient and Service User Council? For example, this could be meeting at wheelchair accessible venues or getting information in large font.

Are you able to join Council meetings every two months in-person in Kells? Meetings are usually on a Wednesday from 11am – 1pm.

- ☐ Yes
- ☐ No
- ☐ Not sure

Section 4: Equality and diversity

We are asking these optional questions to ensure that the Patient and Service User Council is a diverse and inclusive group. You don't have to answer these questions if you don't want to.

What age are you?

- | | | |
|--|--|--|
| ☐ 18 – 25 years | ☐ 26 – 34 years | ☐ 35 – 49 years |
| ☐ 50 – 69 years | ☐ 70 – 79 years | ☐ 80+ years |

How would you describe your gender?

- | | |
|-------------------------------------|--|
| ☐ Woman | ☐ Man |
| ☐ Non-binary | ☐ Prefer to self-describe _____ |

What is your ethnicity or cultural background?

White

- ☐ Irish
- ☐ Irish Traveller
- ☐ Roma
- ☐ Any other White background

Asian or Asian Irish

- ☐ Chinese
- ☐ Indian / Pakistani / Bangladeshi
- ☐ Any other Asian background

Black or Black Irish

- ☐ African
- ☐ Any other Black background

Other

- ☐ Arabic
- ☐ Mixed background, specify below
- ☐ Other, specify below

Prefer to self-describe: _____

Section 5: Declaration and submission*

☐ I understand that my personal data will be processed by the HSE as described in the Privacy Notice.

☐ I consent to join the partnership network, where I may be contacted about other partnership opportunities relevant to my skills and interests.

☐ I consent to receive the upcoming regional partnership email newsletter.

Signature: _____ Date: _____

How to submit your application

Once you have completed this application form, email it to Partnership.DublinNorthEast@hse.ie.

You can also apply online at <https://surveys.hse.ie/s/patientcouncil/> or by calling 087 068 0325 to complete the form over the phone.

The deadline to receive applications is 2nd November 2026.

Need help filling in this form? Contact us at 087 0680325 or email Partnership.DublinNorthEast@hse.ie for support.

Thank you for your application! We will be in touch after the deadline.