

Meath Public Participation Network

Information / Brief Sheet: Meath PPN Secretariat

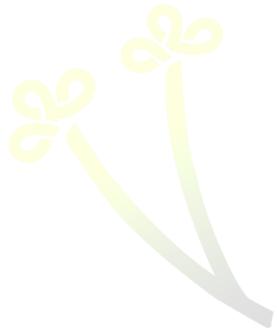
Question	Answer
What is Meath PPN	<p>The Meath Public Participation Network is a network of community, voluntary, social inclusion and environmental organisations.</p> <p>Our aim is to co-ordinate how these groups in Meath come together and help build better communities across the county.</p> <p>We also aim to:</p> <ul style="list-style-type: none">• make our members stronger through training and knowledge sharing• keep our members informed about local developments <p>We help the community be represented</p> <p>We support the development and functioning of linkage groups so they can nominate a representative to be on council committees and boards.</p> <p>There they help bring the opinions and voices of PPN Members to policy making and consultations within the council. These include:</p> <ul style="list-style-type: none">• Forward Planning and Development Management SPC• Economic Development, Enterprise, Tourism, EU Affairs and Rural Regeneration SPC• Climate Action, Environment and Emergency Services SPC• Housing and Integration SPC• Transportation and Urban Regeneration SPC• Community & Cultural Development and Gaeltacht Affairs SPC• Meath Local Community Development Committee <p>We aim to empower community groups to influence policy makers, like those mentioned above.</p>
What is the Secretariat	<p>The Secretariat is a board made up of 12 members elected by Meath PPN.</p> <p>The Secretariat meets every 6-8 weeks and together they provide a coordinating and oversight function for the PPN. In particular, along with PPN Staff, they facilitate the implementation of the decisions of the PPN, ensure it continues to function between plenaries/AGMs,</p>

	<p>coordinate activities the PPN has decided to host and communicate regularly with all PPN Members. It is responsible for overseeing the day-to-day running and budget of the PPN.</p>
<p>Governance Framework</p>	<p>Meath PPN has an agreed constitution along with policies and procedures which support the operation of the network. Please familiarise yourself by reading through our constitution and governance documentation linked below.</p> <p>Constitution</p> <p>Governance documentation</p>
<p>Vacancies</p>	<p>12 seats made up of:1 from each Municipal District and 2 from each pillar (community, environment and social inclusion)</p>
<p>Skills and knowledge required from the representative</p>	<p>Your organisation must be a registered member of Meath PPN to be eligible to nominate an individual for this election.</p> <p>There is no such thing as an ideal candidate. We need all types of people with all types of interests and skills involved in our Secretariat.</p> <p>All successful candidates will receive an induction to the Secretariat and support to fulfil their role.</p> <p>We do not have requirements, except that you are a PPN member. Outside of that, it would be ideal if you had an interest in:</p> <ul style="list-style-type: none"> • managing a work plan; • developing policies and procedures; • empowering communities; • working with people; and • work for the whole of the PPN rather than your organisation
<p>Position Duration of term</p>	<p>Approximately 3 years</p>
<p>Number of meetings the representative is required to attend per year</p>	<p>Required meetings per year:</p> <p>6-8 Secretariat Meetings</p> <p>2 Plenary/AGMs (usually May and November)</p> <p>Other potential commitments:</p> <p>Subgroups</p> <p>Regional Meetings</p> <p>Training and Information Sessions / Team Building Sessions</p>

Meeting Details	<p>Secretariat Meetings</p> <ul style="list-style-type: none">• Location: Online Zoom Meetings / Council Building / or suitable location in each MD• Time: Evenings, except where agreed otherwise• Duration: 1.5 to 2 hours. <p>Plenary Meetings</p> <ul style="list-style-type: none">• Location: Zoom/ Alternate suitable locations around the county• Time: Evening• Meeting Duration: 2.5 – 3 hours
------------------------	--

For More Information

Contact Nicky McDonnell, Coordinator for Meath PPN by email on meathppn@meathcoco.ie



Public Participation
Network Meath