

Meath Public Participation Network

Information / Brief Sheet: Meath PPN Secretariat

Question	Answer
What is Meath PPN	<p>The Meath Public Participation Network is a network of community, voluntary, social inclusion and environmental organisations.</p> <p>Our aim is to co-ordinate how these groups in Meath come together and help build better communities across the county.</p> <p>We also aim to:</p> <ul style="list-style-type: none">• make our members stronger through training and knowledge sharing• keep our members informed about local developments <p>We help the community be represented</p> <p>We support the development and functioning of linkage groups so they can nominate a representative to be on council committees and boards.</p> <p>There they help bring the opinions and voices of PPN Members to policy making and consultations within the council. These include:</p> <ul style="list-style-type: none">• Transport;• Environment & Climate Action;• Housing, Community & Culture;• Planning & Economic Development; and• LCDC and JPC. <p>We aim to empower community groups to influence policy makers, like those mentioned above.</p>
What is the Secretariat	<p>The Secretariat is a board made up of 12 members elected by Meath PPN.</p> <p>The Secretariat meets every 6-8 weeks and together they provide a coordinating and oversight function for the PPN. In particular, along with PPN Staff, they facilitate the implementation of the decisions of the PPN, ensure it continues to function between plenaries/AGMs, coordinate activities the PPN has decided to host and communicate regularly with all PPN Members. It is responsible for overseeing the day-to-day running and budget of the PPN.</p>

Purpose, Values & Principles	<p>Meath PPN has a defined purpose and all member groups agree to a set of principles and values for benefit of all. This includes all members of the Secretariat. Please familiarise yourself by clicking on the links below:</p> <p>Purpose</p> <p>Values & Principles</p>
Vacancies	<p>12 seats made up of:1 from each Municipal District and 2 from each pillar (community, environment and social inclusion)</p>
Skills and knowledge required from the representative	<p>Your organisation must be a registered member of Meath PPN to be eligible to nominate an individual for this election.</p> <p>There is no such thing as an ideal candidate. We need all types of people with all types of interests and skills involved in our Secretariat.</p> <p>All successful candidates will receive an induction to the Secretariat and support to fulfil their role.</p> <p>We do not have requirements, except that you are a PPN member. Outside of that, it would be ideal if you had an interest in:</p> <ul style="list-style-type: none"> • managing a work plan; • developing policies and procedures; • empowering communities; • working with people; and • work for the whole of the PPN rather than your organisation
Position Duration of term	<p>Approximately 3 years</p>
Number of meetings the representative is required to attend per year	<p>Required meetings per year:</p> <p>8 Secretariat Meetings (approx. every 6-8 weeks)</p> <p>2 Plenary/AGMs (usually May and November)</p> <p>Other potential commitments:</p> <p>Subgroups</p> <p>Regional Meetings</p> <p>Training and Information Sessions / Team Building Sessions</p>

Meeting Details	Secretariat Meetings <ul style="list-style-type: none">• Location: Online Zoom Meetings / Council Building / or suitable location in each MD• Time: Evenings, except where agreed otherwise• Duration: approx 1.5 to 2 hours. Plenary Meetings <ul style="list-style-type: none">• Location: Zoom/ Alternate suitable locations around the county• Time: Evening• Meeting Duration: 2.5 – 3 hours
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For More Information

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