

Meath County Council Community Heritage Grants Scheme 2020

Please read guidelines before completion. Additional information may be included on separate sheets:

Closing date Wednesday 11th March 2020 at 4pm

Part A – Applicant	
Name of Group/Organisation	
Contact Person	
Address for correspondence	
Phone No	
Email	
Website	
Social Media (Facebook/Twitter)	
Insurance company and policy ref. no.	
Is your group/organisation affiliated to Meath Public Participation Network	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(If not, please request affiliation form from community@meathcoco.ie)</i>

Part B – Applicant Details	
When was your group formed?	
What are the aims and objectives of your group?	
Do you want to join Heritage Office mailing list? <i>(Please tick X in the box)</i> <small>"The personal information (data) which you have submitted above for the Mailing List, including any attachments, (which may include the collection of sensitive personal data) is collected for the purpose of disseminating Heritage & Conservation information and any data collected is subject to Meath County Council's privacy statement which can be found at http://www.meath.ie/Data Protection/"</small>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Part C – Project	
Title of the project	
Project Description Please give a description of the proposed project (Please tell us what you want to do in max 500 words and please include photographs (if relevant))	
Location of the project (Please include location map at appropriate scale)	
Which category best describes your project (Please tick X in the box)	Heritage Research <input type="checkbox"/> Heritage Management <input type="checkbox"/> Heritage Education, Community and Outreach <input type="checkbox"/>
What are the aims of your project? <i>What do you intend to achieve</i>	

<p>Who will be involved in the project?</p>	
<p>What is the public benefit of your project for the community in your area?</p>	
<p>When will the project start and end?</p>	
<p>How many people will the project reach? How do you intend to inform and engage the public about the project?</p>	
<p>Heritage Week 2020 Applicants should show us that you will hold an event during Heritage Week, 15th – 23rd August 2020. The theme for the week this year is Heritage and Education. However, this does not exclude events that are not focused on the theme. For example, if your project is focused on a local archaeological site, please hold an event about your project and the site. You must register your event on www.heritageweek.ie</p>	<p><i>Please give us details of the events you propose to have during Heritage Week 2020?</i></p>

Part D – Ownership of any land, building, object on which you will be working	
Project site address (where relevant)	
Does your organisation rent the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your organisation own the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If No, give details of the owner of the site	
Has the owner of the land, building, collection owner etc., given permission for the project? <i>If yes please include copy of same</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Part E – Consents (if applicable)
Does your project involve work:

within an cSAC, SPA, NHA or pNHA? Yes No

to a protected structure? Or within an Architectural Conservation Area (ACA) (please refer to Meath County Development Plan on www.meath.ie if you are unsure) Yes No

to a recorded monument? (please refer to www.archaeology.ie if you are unsure) Yes No
Does your project require any of the following?

 Planning Permission Yes No Making application

If yes, please state Planning Reference No: _____

 Planning permission or declaration for works to protected structures Yes No Making application

 Fire Safety Certificate Yes No Making application

 Road Closure Order Yes No Making application

 Event Licence (more than 5,000 persons) Yes No Making application

 Consent from the National Monuments Service or National Museum of Ireland (as appropriate) for work on archaeological sites, objects or wrecks Yes No Making application

 A licence for work on a foreshore for which an application is required from the Foreshore Unit of the Department of Housing, Planning, Community and Local Government Yes No Making application

 Written permission for access to private property, museum collections, archives or lands Yes No

 Consent from National Parks and Wildlife Service for work on sites designated for nature conservation (i.e. Special Areas of Conservation, Special Protection Areas and Natural Heritage Areas) Yes No Making application

 Letters of support from organisations or individuals whose involvement of help is vital for your project's success Yes No

 Other approvals, permissions, licenses or consents Yes No

Please Note: If the project involves activities in and around a National Monument, a site on the Record of Monuments and Places, a Special Protection Area (SPA), a candidate Special Conservation Areas (SAC), a Natural Heritage Areas (NHA) or if it requires alteration or export of an archaeological or heritage object, legal permission to carry out such works must be granted by the relevant agencies. It is the responsibility of the applicant to be aware of the current heritage legislation and to obtain such consents. Meath County Council cannot accept responsibility for actions arising from failure to provide correct information. Details on the locations of heritage sites and relevant data can be obtained from the Meath County Council website www.meath.ie and the Department of Culture, Heritage and the Gaeltacht websites www.archaeology.ie and www.npws.ie and www.heritagemaps.ie

Part F – Criteria

Each project must benefit an element of heritage as listed in the Heritage Act, 1995 or local history/genealogy/folklore/folklife. Please indicate which element your project benefits. (Please tick)

Monument	<input type="checkbox"/>	Archaeological Object	<input type="checkbox"/>
Heritage object	<input type="checkbox"/>	Flora, Fauna, Wildlife habitats	<input type="checkbox"/>
Landscape	<input type="checkbox"/>	Architectural Heritage	<input type="checkbox"/>
Inland waterways	<input type="checkbox"/>	Geology	<input type="checkbox"/>
Seascapes	<input type="checkbox"/>	Wrecks	<input type="checkbox"/>
Heritage gardens and parks	<input type="checkbox"/>	Local History/Genealogy/Folklore/Folklife	<input type="checkbox"/>



Part G – Budget for the project	
	Amount €:
How much will the total project cost?	
How much are you seeking from the Community Heritage Grants Scheme? ¹	
Other sources of funding for this project:	
Own Resources	
Fundraising	
Borrowing	
Sponsorship/Donations/Fees	
Other grant schemes (please state which one)	
Other	
Please Note:	
<ul style="list-style-type: none"> No double funding for projects from Meath County Council is allowed 	
Please provide a breakdown of proposed costs associated with the project	
Item	Cost
Total Project Cost (€)	

- Please include a quotation(s) with your application
- Please note receipts are required at the end of project to draw down the grant

¹ Please note the maximum amount of grant funding towards the cost of a project is 75% of the overall project costs generally up to a maximum of €1,500



Part H – Competent Advice	
Applicants must identify a competent person with knowledge, skills and expertise in a relevant field of heritage who will supervise the project. Give details of their qualifications	
Name	
Address	
Qualifications	

Disclaimer

Meath County Council shall not be liable in respect of any loss, damage or costs of any nature arising directly or indirectly from this application or the subject matter of the application. Meath County Council, its servants or agents shall not at any time in any circumstances be held responsible or liable in relation to any matter whatsoever arising in connection with the development, planning, construction, operation, management and/or administration of individual projects.

I have read and understood the information and criteria applicable to this grant scheme and by signing below, I declare that:

- I am authorised to sign this application on behalf of the Applicant
- The information in this application and all information given in any documentation submitted in support of this application is truthful and accurate
- I understand that, if any of the information is deliberately or unintentionally misleading, the Council will reject the application

Signed on behalf of the applicant organisation:

Name (CAPITALS)	
Signature	
Position in group	
Date	

Please return completed application form to Heritage Office, Meath County Council, Buvinda House, Dublin Road, Navan, Co. Meath, C15 Y291 or by email to heritage@meathcoco.ie on or before:

Wednesday 11th March 2020 at 4pm

Late applications will not be considered



“The personal information (data) which you have submitted on your application for the Community Heritage Grant Scheme 2020, including any attachments, (which may include the collection of sensitive personal data) is collected for the purpose of processing the application and any data collected is subject to Meath County Council’s privacy statement which can be found at <http://www.meath.ie/Data Protection/>”

