



# Meath PPN Work plan Review

## + Summary 2019 DRAFT



We are here today to get your views and sign off the Meath PPN work plan for 2019

- 7 main Priority Tasks
  - Promotion
  - Effective Communication
  - Supporting the Representatives & Increase Participation
  - Developing a Wellbeing Statement for Meath PPN
  - Allocation of Defibrillators
  - Managing and reviewing of the Issues Register
  - Policy Development

## + 1. Promotion of the Public Participation Network within Meath

Actions:

- Distribution of Promotional Materials at events
- Develop a Meath PPN information pack
- Advertising with Meath Chronicle and LMFM
- Use and promotion of Social Media
- Liaising with community hubs locally to carry info materials

## + 2. Increase the effectiveness of the communication within the PPN

Actions:

- Develop and implement a communication strategy
- Hold 12 Municipal District Meetings and 2 Plenary Meetings
- Hold 10 Secretariat Meetings
- Promote use of PPN website/facebook/email by members to advertise events
- Up to date Newsletter, Website and email correspondence
- Increase awareness of the PPN within Meath Co. Co.

## + 3. Increase participation in the decision making structures

Actions:

- Hold Committee Representatives meetings to develop and implement a communication strategy for the PPN membership – 13<sup>th</sup> Feb @ 7.30pm
- All committee members to sign up to the Representatives Charter
- Public Consultations to be promoted through the PPN and submissions encouraged/facilitated
- Facilitate interest groups to support the committee representatives and focus on policy development
- Induction process for new committee representatives to be drawn up

## + 4. To commence the process of developing a wellbeing statement for Meath



Action:

- Liaise with Social Justice Ireland to avail of the resources and training available to commence the process

## + 5. Allocation of defibrillators



Actions

- Complete the process with successful applicant's from 2018 to include distribution of the signage, completion of the training and confirmation that the units have been registered with NAS
- Re-launch the application process for 2019
- Organise training/signage for the defibrillators

## + 6. To ensure the feedback from members is recorded and follow up actions taken

Actions:

- Manage the referrals register and ensure all issues raised by members are recorded and published on the Meath PPN website
- Review issues submitted, categorise into themes and determine follow up actions
- Collate progress reports on the issues referred and responses for presentation at PPN meetings
- Work in partnership with other organisations in response to issues raised through the PPN membership
- Proposal to be collated on addressing the rising cost of insurance for groups

## + 7. Progress policy development for the Meath PPN

Actions:

- Review standard policies/practises and formulate policies to address deficiencies

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# Q&A

## Thank-you