**Community Alliance Navan Fund 2018**

**Guidelines for Applicants**

Purpose and goal of the fund

The purpose of the Community Alliance Navan Fund 2018 is to provide ‘kickstarter’ funding and support for communities in Navan to play a greater role in promoting community spirit and facilitating social inclusion.

Groups that can be funded can include local community groups, sports clubs, parenting groups etc. This funding can be used to fund once off initiatives or ongoing projects that aid and promote communities working together.

Examples of projects that are eligible for funding include:

* Kick-starting new community activities
* Enhancing Community Spirit
* Improving the local environment
* Encouraging activate participation
* Addressing local issues affecting local residents

Target Groups

The fund is aimed at local community groups in Navan that are currently not in receipt of mainstream government funding.

**Size of grant available**

Grants up to a maximum of €500 are available. Payment will be made to a nominated account held by the group. BIC and IBAN details will be required if your application is successful. Payments to private individual’s accounts cannot be facilitated.

**Eligible Project Dates**

Projects must be completed by 31st December 2018. Projects failing to observe this date will be deemed ineligible.

**Grant Conditions**

Local community groups in receipt of a grant offer will be required to submit a short outcomes report on completion of the project and provide supporting documentation/receipts by January 31st 2019. The reporting template will be made available by Meath Partnership.

**Assessment Criteria**

* Navan-based project – Pass/Fail Criteria
* Local impact – 40%
* Meet the objective of enhancing community spirit – 30%
* Value for money – 30%

**Selection**

* Once the closing date has passed, each application will be assessed to determine its eligibility.
* In the case of the Fund being oversubscribed with requests; each application will be accessed and ranked according to how closely they meet the eligibility criteria.

**For any questions or queries, please contact:**

**Natasha Bagnall, Meath Partnership, Unit 7 Kells Business Park, Cavan Road, Kells, Co. Meath**

**046 9280790 or natasha.bagnall@meathpartnership.ie**

**Application closing deadline: 31st October 2018**

**Community Alliance Navan Community Grants Application Form**

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| **Contact Details & Local Community Group (LCG) Information** |
| **Name of Group / Organisation*:*** |
| **Contact Person for all correspondence:** |
| **Address for correspondence:** |
| **Phone:** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* **Nominated Email Address**:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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| **Proposed Project Details** |
| **Title of Project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Location of Project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Describe in details the project for which grant is being sought and how many people are projected to benefit from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**What impact will this project have on your local community:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**What are you hoping to achieve and how will this enhance community spirit?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Commencement date of the project:** **Project completion date:**  |

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| **Financial Requirements** |
| **What is the estimated overall cost of the project/activity?** | **€** |
| **How much are you requesting from the Community Alliance Navan grants scheme and how will it be used?** | **€** |
| **­­­****Itemised lists of projects costs €**€:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­€:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Total Estimated Costs €:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**\*\*Please note that receipts & photographic evidence is required on completion of your project before January 31st 2019 \*\***

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| **Signature & Declaration** |
| **Name:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****(CAPITALS) Chairperson*** | **Name:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****(CAPITALS) Secretary/Treasurer*** |
| **Signature:** | **Signature:** |
| **Organisation:** | **Organisation:** |
| **Date:** | **Date:** |

I confirm that this application is for community activities that have a clear link to SICAP target groups and outcomes

**If successful, you will be asked to provide the details of your group’s account (BIC & IBAN details). We cannot facilitate the payment of the fund into an individual’s account.**