***PPN Secretariat Special Meeting***

***21st April 2018***

***Venue: Buvinda House***

**Attendees** Keith Mulvey (Chair), Ronan Murtagh, Bernard Kenny, Andy Ogle, Karen Mahon, Liam Foster, Garret O’Brien, William Brennan

**Apologies** Marjan Boers, Teresa Stack, Michael Gunn

**Officials** Catherina O’Rourke (PPN Support Officer)

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| **Item** | **Discussion / Action** |
| **1.** | **Signing of Memorandum of Understanding:** Members of the secretariat and Meath County Council signed off on the MoU. It was noted that a lot of work had been put in to the completion of the MoU and the Secretariat members were complimented on this. |
| **2.** | **Plenary:** Catherina circulated the draft programme for the plenary on 16th May. Catherina will include the changes and re-circulate. |
| **3.** | **Data Protection:** Keith Mulvey gave an outline of the General Data Protection Regulations to take effect from May 25th. Keith presented a draft policy document to the |
| **4.** | **Any other business** |