**Application Process for Defibrillators**

A communication will be circulated to all PPN groups to notify them re: application process.

Application forms will be available on the website [www.meathppn.ie](http://www.meathppn.ie)

All completed applications meeting all of the criteria outlined must be submitted to defibmeathppn@gmail.com by the closing date of **13th April 2018.**

**Who can apply**?

Applicant groups will need to:

* Be set up as a Cardiac First Responders group and registered with the National Ambulance Service
* Be registered with the PPN
* Provide the supporting documentation required
* Have a suitable location for the device and all relevant permissions to attach the defibrillator
* Have appropriate insurance
* Have adequate resources to fund replacement of pads and servicing the equipment
* Ensure that the Defibrillator is maintained
* Be capable of arranging refresher training being provided for the Community First Responder members of the group.

**Assessment Process**

All completed applications meeting the criteria outlined must be submitted by the closing date.

All applications will be processed by an independent assessment group.

If you meet all the criteria and your group is offered a defibrillator an agreement will have to be signed with your group.

Refresher training will also be offered to all groups who are allocated a defibrillator.

In the event that the Cardiac First Responders group is dissolved, the defibrillator will be returned to the PPN to be re- allocated.

If the application process is undersubscribed, there will be a re-launch.

**Other relevant information**

Due to the significant cost of the External defibrillator the PPN is aiming to get a group that can demonstrate that they will take care of the defibrillator, maximise it’s use and have a plan to train others to use it.

The intention is that the defibrillators will be allocated around the county and not in locations where there is one already within a radius of 5km.

It is important that your group submit the application as early as possible to ensure that all relevant documentation is included in the application as this will be reviewed on receipt by a member of the secretariat to ensure it has been completed.

**Please note: Due to the expected demand all criteria must be completely fulfilled in advance of the closing date. Incomplete applications will not be considered. The Secretariat reserves the right to add or amend criteria where necessary.**